Metadata of Procedure for Change Management and Release of e-Governance Standards

S. No.	Data elements	Values
1.	**Title**	Procedure for Change Management and Release of e-Governance Standards
2.	**Title Alternative**	CMR Procedure
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6.	**Publisher**	Department of Electronics and Information Technology (DeitY), Ministry of Communications & Information Technology (MCIT), Government of India (GoI)
7.	**Date of Publishing**	14/10/2014
8.	**Type of Standard Document** *(Policy / Technical Specification/ Best Practice /Guideline / Procedure*	Procedure (Internal Purpose only)
9.	**Enforcement Category** *(Mandatory / Recommended)*	Mandatory
10.	**Creator** *(An entity primarily responsible for making the resource)*	eGSD(NIC)
11.	**Contributor** *(An entity responsible for making contributions to the resource)*	• DeitY • NIC

S. No.	Data elements	Values
12.	**Brief Description**	Published Standards may require revisions /upgrades from time to time due to technology advents, or change in the versions of technical specifications, or feedback / comments of the stakeholders, who use them. Change management of standards is also part of Institutional Mechanism for Standards Formulation.
		This document addresses the procedure for change management of notified e-Governance standards and their release after approved changes.
		The duly approved and notified Standards need to be made available to the concerned stakeholders for their enforcement in e-Governance applications in India. A repository of latest versions of the standards needs to be web published, along with appropriate links to backward traceability of older versions.
		The scope of this document includes procedure for time to time review of Standards published on e-Governance Standards portal https://egovstandards.gov.in, and their updation, which may be required due to any of the following reasons:
		(i) Practical experience of using the released Standards in real life projects
		(ii) New technological developments/ innovations / industry preparedness for adoption of Standards
		(iii) Need for adding supplements to address additional requirements of mapping /interoperability between legacy systems, and the new systems developed on the basis of already released Standards.
		(iv) To address new requirements due to some policy changes or any other reason.
13.	**Target Audience** *(Who would be referring / using the document)*	All stakeholders under GoI (eGD (DeitY), eGSD(NIC), eGD(STQC), Expert Committees, Change Review Group (CRG)) responsible for release and maintenance of e-Governance Standards

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14.	**Owner of approved standard**	DeitY, MCIT, New Delhi
15.	**Subject** *(Major Area of Standardization)*	e-Governance Standards
16.	**Subject. Category** *(Sub Area within major area)*	Change Management and Release of Standards
17.	**Coverage. Spatial**	INDIA
18.	**Format** *(PDF /A at the time of release of final document)*	PDF
19.	**Language** *(To be translated in other Indian languages later)*	English
20.	**Copyrights**	DeitY, MCIT, New Delhi
21.	**Source** *(Reference to the resource from which present resource is derived)*	
22.	**Relation** *(Related resources)*	Institutional Mechanism for Standards Formulation